

The Bellbrook-Sugarcreek Board of Education met in regular session on August 10, 2023 at Bellbrook Middle School.

The meeting was called to order at 7:00 p.m. by President Mr. Michael Kinsey.

ATTENDANCE:

Roll Call: Mrs. Heidi Anderson, Mrs. Audra Dorn and Mr. Michael Kinsey. Mr. David Carpenter and Mr. Kevin Price were absent.

**MOTION 23-117**                      **BOARD MINUTES APPROVAL**

Moved by Mrs. Anderson, seconded by Mrs. Dorn to approve the minutes of the meeting of July 13, 2023.

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-118**                      **TREASURER’S REPORT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the Treasurer’s Report and approval of expenditures for the month of July, 2023.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-119**                      **AMENDMENT TO FY 24 FINAL APPROPRIATIONS**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve an amendment to FY 24 Final Appropriations of \$876,809.31 for approved federal grants.

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-120**                      **“THEN AND NOW” CERTIFICATE**

Moved by Mrs. Anderson, seconded by Mrs. Dorn to approve a “Then and Now” Certificate for PO#4240463 to Transfinder Corporation for \$3,900.00 for new transportation routing software.

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-121**                      **SUPERINTENDENT’S REPORT**

Moved by Mrs. Anderson, seconded by Mrs. Dorn to approve the following:

**A. Certified/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:**

- 1.) Approved the resignation from JROTC instructor Brady McCoy effective end-of-day on July 30, 2023.
- 2.) Approved the supplemental duty resignation from William Wilson as 2023 middle school football coach effective end-of-day on July 24, 2023.
- 3.) Approved to amend Motion #23-70 (April 27, 2023) increasing Kindergarten teacher Madison Jansen from 50% to 100% for the 2023-2024 school year.
- 4.) Approved the following one-year employment contract effective for the 2023-2024 school year:  

Renee Finan \*, School Psych Intern (salary based on grant monies received from state)
- 5.) Approved the following supplemental duty/pupil activity contracts effective for the 2023-2024 school year (stipend 100% unless indicated):

Michelle Barnhart	K-5 IS Grade Level Chairperson
James Benetis	HS Asst Football, 88%
Deborah Bobick	K-5 Grade Level Chairperson
Lori Camp	Gr 3/4/5 Student Council Adv, 50%
Christine Gangaware	AFJROTC Color Guard
	AFJROTC Fitness & Model Prog
Zachary Guess	HS Freshman Football, 95%
Scott Killen	HS Asst Football, 80%
Renee Main	K-5 Grade Level Chairperson, 50%
Ashli Martin	Gr 3/4/5 Student Council Adv, 50%
Kenneth Moyer	HS Asst Football, 70%
Patricia Oldiges	K-5 Grade Level Chairperson, 50%
Pamela Sizemore	K-5 Grade Level Chairperson
Sasha Taylor	K-5 Specials Grade Level Chairperson
	Elementary Productions Adv, 50%
Julia Wellbaum	Elementary Productions Adv, 50%

- 6.) Supplemental Duty/Pupil Activity – Other Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to non-licensed district personnel. The following individuals have met qualifications for the board posting of supplemental duty positions as noted below.
- 7.) Approved the following supplemental duty/pupil activity contracts for the 2023-2024 school year (stipend 100% unless indicated, previous approval unless \*):

Gary Barhorst	HS Freshman Football, 60%
Nicholas Combs	HS Asst Football, 72%
Paul Guess	MS Asst Football
Emily Kosins	HS Asst Fall Cheer Adv
John-Mark Mocas	HS Reserve Boys Soccer, 50%
	HS Boys Freshman Res B Soccer, 50%
Brittany Powers	HS Asst Fall Cheer Adv
Mark Rogal	HS Asst Football
Tyler Stewart	HS Freshman Football, 45%
Jonele Terrell	HS Head Fall Cheer Adv
Brian Woll	HS Asst Football, 90%

- 8.) Approved to amend Motion #23-91 (June 8, 2023) to reduce supplemental stipend for Jeremy Ward as Girls/Boys Soccer Goalkeeper Coach from 100% to 50% for the 2023-2024 school year.
- 9.) Approved the following supplemental duty/pupil activity volunteers effective for the 2023-2024 school year (previous approval unless \*):

Michael Erbe *	BHS AFJROTC
Abigail Larson *	Districtwide Music Dept
Cory Miller *	Asst Golf

**B. Support Staff Employment/Resignation/Leave-of-Absence:**

- 1.) Approved the following resignations:

Transportation Assistant Julie Tickler effective July 10, 2023  
 Transportation Assistant Lori Naughton effective July 20, 2023  
 Special Needs Assistant Scott Sherman effective July 21, 2023  
 Special Needs Assistant Jaime Krumal effective July 25, 2023  
 Special Needs Assistant Savannah Campbell effective August 3, 2023  
 Special Needs Assistant Kara Spaeth effective August 7, 2023  
 Bus Driver Bianca Baker effective August 8, 2023

- 2.) Approved the following support staff one-year employment contracts effective with the 2023-2024 school year (previous approval unless\*, pending satisfactory results of Ohio BCII &/or federal FBI backgrd cks &/or ODE educational aide permit, as applicable):

Leslie Albrecht \*, HS custodian, Classification #3, Step 10, 7.5 hrs day, 209 days eff. 8/14/2023  
 Emily Balazs \*, SB Special Needs Asst, Classification #6, Step 0, 7.0 hrs day, 189 days eff. 8/14/2023  
 Emily Curbow, Transportation Asst, Classification #6, Step 0, 4.0 hrs day, 189 days eff. 8/14/2023  
 Emily Curbow, BC Lunchroom Asst/Playground/Recess Monitor, Classification #6, Step 0, 2.5 hrs day, 182 days, eff. 8/17/2023  
 Cynthia Pettit, Student Services Secretary, Classification #3, Step 6, 8.0 hrs day, 215 days, eff. 7/26/2023  
 Christian Williams, HS Special Needs Asst, Classification #6, Step 3, 7.0 hrs day, 189 days eff. 8/14/2023

- 3.) Approved the reduction in hours for Lunchroom Asst/Playground/Recess Monitor Wendy Lutz from 2 1/2 hrs to 1 1/4 hrs/day, 182 days, eff. 8/17/2023.

- 4.) Approved the following daily work hours for the following non-exempt classification job titles, effective August 14, 2023:

Classification #	Job Title	Current Hours	New Hours
3	Custodian	< / = 7.0	7.5
3	School Secretary	< / = 7.0	7.5
6	Special Needs Asst *	< / = 6.75	7.0

\* Individuals who hold dual job roles will remain at 2022-2023 hours

**C. Substitute Teachers/School Nurses/Substitute Support Staff Employment:**

- 1.) Approved the following substitute staff members for the first semester of the 2023- 2024 school year (previous approval unless \*, pending receipt of all required permits/FBI & Ohio BCII bkgrd ck, as applicable):

Nancy Gillespie *	Alexandria Lewis *
Stephanie Grimes *	Keelan Menezes
Jennifer Hamblin *	Donald Pierce *
Hannah Handley *	April Reid *
John Kilbane *	Mark Thomas *
Jaime Krumal	

2.) Approved an increase in substitute rate of pay effective August 14, 2023:

	<i>2022-2023 Rate</i>	<i>2023-2024</i>
Teacher/Nurse	\$150.00/day	\$150.00/day
Custodian	\$16.00/hr	\$18.25/hr
Secretary	\$16.00/hr	\$18.25/hr
Technology Spec	\$14.75/hr	\$17.50/hr
Bus Driver	\$19.00/hr	\$21.53/hr
Van Driver	\$15.50/hr	\$16.75/hr
Library Specialist	\$14.75/hr	\$17.50/hr
Special Needs Asst	\$14.75/hr	\$15.50/hr
LR/Playgrd/Recess Monitor	\$14.75/hr	\$15.50/hr
Transportation Asst	\$14.75/hr	\$15.50/hr
Mechanic	\$17.00/hr	\$20.50/hr
Maintenance Asst	\$15.00/hr	\$20.50/hr

**D. Central Office Employment/Resignation/Leave-of-Absence**

1.) Approved an increase in daily hours for CO Receptionist/Secretary Jennifer Dreischarf from 7.5 to 8.0 retroactive to July 24, 2023.

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-122**                      **ATHLETIC OVERNIGHT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the following athletic overnight activities:

**BHS Boys Golf**

- August 18, 2023 to Chapel Hill Golf Course, Mount Vernon OH
- September 8, 2023 to Windmill Lakes Golf Course, Ravenna OH
- One night only each trip
- Trips chaperoned by two coaches; five students on both trips
- \$\$ - covered by Athletic Department and golf fundraising

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-123**                      **PAYMENT IN LIEU OF TRANSPORTATION**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve payment in lieu of transportation services for students attending area nonpublic/private schools for the 2023-2024 school year due to impracticality of providing school district transportation, per ORC 3327.02 (B):

Alter High School	Miami Valley School
Bishop Leibold School	Montessori School of Dayton
Carroll HS	St. Charles
CIN/DAY Academy	St. Luke
Dayton Christian Schools	Spring Valley Academy
Dayton Regional STEM Sch	STEAM – Xenia
Hillel Academy	

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-124**                      **PAYMENT IN LIEU OF TRANSPORTATION**

Moved by Mrs. Anderson, seconded by Mrs. Dorn to approve district nonpublic/private school students who are eligible to receive payment in lieu of transportation services for the 2023-2024 school year based on impracticality of school bus transportation (minimum/maximum amounts as determined by the Ohio Department of Education).

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-125**                      **EXECUTIVE SESSION**

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve going into Executive session for the purpose of reviewing details relative to the security arrangements and emergency response protocols for a public body, per R.C. 121.22 (G)(6). Executive Session was held from 7:46 p.m. - 8:13 p.m.

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-126**                      **MODIFY MOTION #22-16**

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve to modify Motion #22-126 (September 8, 2022) authorizing the district Active Shooter Response Team Implementation Committee (instead of the Board of Education) to complete a minimum of forty (40) hours of training, which exceeds the twenty-four (24) hours required by the State of Ohio and matches the amount of firearm training required to serve as an armed Court Officer, Bailiff, or Probation Officer in the state of Ohio. These training hours must consist of twenty-four (24) hours of curriculum that satisfy the State of Ohio pursuant to O.R.C. 5502.703. At least sixteen (16) additional hours of curriculum to be assigned by the Active Shooter Response Team Implementation Committee are required.

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-127**                      **RESOLUTION**

Moved by Mr. Kinsey, seconded by Mrs. Anderson to approve a Resolution to appoint certain individuals as members of the District's Active Shooter Response Team and authorizing those individuals to have access to and possess a deadly weapon or ordinance in a school safety zone.

Roll Call: ayes-three, nays-none, Motion carried.

**MOTION 23-128**

**ADJOURNMENT**

Moved by Kinsey, seconded by Mrs. Dorn to adjourn the August 10, 2023 regular meeting of the Bellbrook-Sugarcreek Board of Education.

Roll Call: ayes-three, nays-none, Motion carried.

The regular August 10, 2023 meeting of the Bellbrook-Sugarcreek Board of Education adjourned at 8:20 p.m.

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President

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Treasurer

**REPORTS AND ITEMS OF INFORMATION**

1. Dr. Cozad and Mr. Liming presented highlights to the recently passed HB 33 State Budget Bill including EdChoice Vouchers, Third Grade Reading Guarantee, increases in State funding for the district, changes to teacher licensure program, and various other miscellaneous items.
2. Dr. Cozad informed the Board that there will be an initial training for members at the October 12 board meeting, 6:30 p.m., to walk through the highlights of BoardDocs.
3. Board members discussed member building liaisons for the upcoming school year.